

Operational Services

Student Fees

The Superintendent or a designee will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, extracurricular activities, and other school fees. Students will pay for loss of school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education are waived for students who meet the eligibility criteria for fee waiver contained in this policy. In order that no student is denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay fees and charges, the Superintendent will recommend to the Board for adoption what additional fees, if any, the District will waive for students who meet the eligibility criteria for fee waiver. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

Notification

The Superintendent shall ensure that application for fee waivers are widely available and distributed according to State laws and ISBE rules and those provisions for assisting parents/guardians complete the application are available.

Fee Waiver Eligibility Criteria

A student shall be eligible for a fee waiver when:

1. The student currently lives in a household that meets the free lunches or breakfast eligibility guidelines established by the federal government pursuant to the National School lunch Act, 42 U.S.C. §1758; 7 C.F.R. Part 245 et seq.; subject to proof of income, or
2. The student or student's family is currently receiving aid under Article IV of The Illinois Public Aid Code (Aid to Families with Dependent Children).

The Superintendent or designee will give additional consideration upon the filing of a fee waiver application where one or more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Seasonal unemployment;
- Emergency situations
- When one or more of the parent(s)/guardian(s) are involved in a work stoppage.

Determination and Appeal

The Superintendent or designee will notify the parent(s)/guardian(s) promptly as to whether the fee waiver request has been granted or denied. The denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within

14 days of the denial. The Superintendent or a designee shall respond within 14 days of receipt of the appeal. The Superintendent's decision may be appealed to the Board of Education. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Building Principal's District office.

Unpaid Student Fees

No student will be allowed to participate in the road portion of drivers education unless the student is in good financial standing with the District. This would include, but not limited to, having a balance owed to the District greater than \$250 that is more than 120 days old and be unwilling to pay the student account balance. Parent(s)/guardian(s) may appeal this decision to the Director of Finance, and be given additional consideration including but not limited to, the additional considerations under the Fee Waiver Eligibility Criteria section above. The Director of Finance will have sole and final authority over this decision.

LEGAL REF.: 105 ILCS 5/10-20.13 and 5/10-22.25.
23 Ill. Admin. Code 1.245 [unenforceable].

CROSS REF.: 4.130

Adopted: April 25, 1996
Revised: April 26, 2000
Revised: June 23, 2004
Revised: December 16, 2009
Revised: April 22, 2020