

Operational Services

Fund Balances

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Superintendent or designee shall inform the Board whenever the District must draw upon its reserves or borrow money.

The School District seeks to maintain year-end fund balances no less than the range of 15-20 percent of the annual expenditures in each fund.

Fund balance measures the net financial resources available to finance expenditures of future periods.

The District's Unassigned General Fund Balance will be maintained to provide the District with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the Board of Education.

Fund Balance of the district may be committed for a specific source by formal action of the Board. Amendments or modification to the committed fund balance must also be approved by formal action of the Board. Committed fund balance does not lapse at year-end.

The Board delegates authority to assign fund balance for a specific purpose to the Superintendent or designee.

For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly, unassigned fund balance. The Superintendent or designee has the authority to deviate from this policy if it is in the best interest of the District.

This policy should be revisited each year for review.

CROSS REF.: 4:10, 4:80

ADOPTED: August 20, 2008

REVISED: September 28, 2011