

## Students

### School Admissions and Student Transfers To and From Non-District Schools

#### Age

To be eligible for admission, a child must be five years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school term. Based upon an assessment of the child's readiness to attend school, the District may permit him or her to attend school prior to these dates. A child will also be allowed to attend first grade based upon an assessment of his or her readiness, if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately certified teacher, and will be six years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6.135, Accelerated Placement Program.

#### Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/Guardians of students enrolling in the District for the first time must present:

1. A certified copy of student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within ten days, the case shall be referred to the law enforcement authority for investigation. If compliance is not obtained within that ten-day period, the Principal shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board Policy 7.60, Residence.
3. Proof of disease immunization or detection and the required physical examination, as required by State Law and Board Policy 7.100, Health, Eye, and Dental Examinations, Immunizations and Exclusion of Students.

#### Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6.140, Education of Homeless Children, and its implementing administrative procedures, govern the enrollment of homeless children.

#### Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

### Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.

### Foreign Students

The District accepts foreign exchange students with a J1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by the administration. Exchange students on a J1 visa are not required to pay tuition and their meal fees are waived.

Privately sponsored exchange students on an F1 visa may be enrolled if an adult resident of the District has temporary guardianship and the student lives in the home of that guardian. Exchange students on an F1 visa are required to pay tuition at the established District rate. F1 visa student admission is limited to high schools and attendance may not exceed 12 months.

The School Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

### Reenrollment

Reenrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designees' discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/2616 or an alternative learning opportunities program established under 105 ILCS 5/13B-1. Before being denied reenrollment, the District will offer the individual due process as required in cases of expulsion under Board Policy 7.210, Expulsion Procedures. A person denied reenrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities in Education Act or accommodation plans under the Americans with Disabilities Act.

LEGAL REF.: Illegal Immigrant and Immigrant Responsibility Act of 1996, 8 U.S.C. 1101 Family Educational Rights and Privacy Act, 20 U.S.C. §1232.  
Individuals with Disabilities Education Improvement Act, 20 U.S.C. § 1400 et seq.  
Rehabilitation Act, Section 504, 29 U.S.C. §794.  
McKinney-Vento Homeless Assistance Act, 42 U.S.C. § 11431 et seq.  
105 ILCS 5/23.13a, 5/10-20.12, 5/10-22.5a, 5/14-1.02, 5/141.03a, 5/26-1, 5/26-2, and 5/278.1  
10/8.1, 45/, and 70. 325 ILCS 50/ and 55/  
410 ILCS 315/2e.  
20 Ill. Admin. Code Part 1290.  
23 Ill. Admin. Code Part 226.  
23 Ill. Admin. Code Part 375.

CROSS REF.: 4.110, 6.30, 6.110, 6.135, 6.140, 6.300, 6.310, 7.60, 7.70, 7.100, 7.340

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